



Stationery Order Form

Vintage, Blossom & Lifestyle Collections

Ordered By	Deliver To (Mon-Fri)
Name:	Name:
Address:	Address:
Postcode:	Postcode:
Home Tel: Work Tel:	Home Tel: Work Tel:
Email:	Email:

Names of Bride and Groom, as you would like them to appear
Bride
Groom

Names of people hosting the wedding, as you would like them to appear
Bride
Groom

Day, Dates & Times			
Wedding Ceremony	Day	Date	Time
Evening Reception If applicable	Day	Date	Time

Where is the ceremony & reception being held?
Ceremony
Wedding Reception
Evening Reception

www.bridaltales.co.uk
bridaltales@live.com



What is the reply address to be printed inside the invitations?

Name/s and address

Do you require an RSVP date to be printed inside the invitations?

Date

Please select hot-stamp colour?

Silver

Gold

Order Requirements

To ensure design and stock continuity please indicate all items required from the list below. Details of the contents of the menu can be supplied after the order form has been submitted.

	Design Name	Wording <i>(Samples on our website)</i>	Font Options <i>(Please see samples below)</i>	Quantity*
Example	Princess Pink	1	Traditional 2	70
Wedding Invitation <i>£2.85 each</i>				
RSVP Card <i>£1.60 each</i>				
Thank you Cards <i>£2.40 each</i>		Blank		
Menu Cards <i>£2.60 each</i>		Please supply wording		
Save the Date Cards <i>£1.60 each</i>		Please supply wording		
Place Cards <i>£1.50 each</i>		Blank		

*We always advise when ordering to slightly increase the amount of invitations and place cards you will require, allowing for mistakes when writing, or for changes to your guest list.

Stationery Extras (for selected stationery lines only)

	Colour	Quantity
Satin Bow (extra 45p per card)		

Total Price

Price	£
Delivery	£15.00
Total	£

Credit/Debit card form supplied. However if you wish to make a bank transfer or pay by cheque please contact us to obtain details. Prices are found on our website.

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Invitations

We always advise when ordering to slightly increase the amount of invitations and place cards you will require, allowing for mistakes when writing, or for changes to your guest list. If you do not wish to use our wording options please forward your preferred wording via email.

Menu

Please attach all details of menu inclusive of speech times
(We will select your chosen font and design the layout)

Proofs

We will send you FREE proofs via email for your approval. Please thoroughly check all details especially spelling of names and dates and then confirm the proof as quickly as possible, so we can proceed with your order.

Where did you hear about us?

Please can you let us know how you heard about us in order that we can use the most effective advertising methods

Magazines (please state which titles)

Wedding Fayres (please state which fayres)

Recommendations

Other (please state)

A deposit of £75 is required, this can be paid on our website under the collection name of the stationery you wish to purchase. The balance must be paid once the proof has been confirmed either via bank transfer (contact us for details) or credit/debit card. (Form supplied)

This Stationery is personalised to your individual requirements. Refund or exchange can be given only where the merchandise is faulty or the specifications of the order have not been met. In the event of cancellation, all work in progress must be paid for in full.

Each item is made individually and therefore characteristic differences may occur. Images published on the official website/brochure are for illustrative purposes and therefore reproduction of colours is as accurate as possible but may vary slightly from the genuine article. Bridal Tales accepts no responsibility for the effect the ageing process may have on products. Bridal Tales accepts no responsibility for goods lost in transit.

We would like to thank you for your order, and if we have any queries we will call you to confirm details.

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Credit Card Authorisation Form

I _____ Authorise **BRIDAL TALES LIMITED** to charge my credit/debit card for the below amount.

AMOUNT £ _____ GBP

Credit Card Type _____

Credit Card No. _____

Security Code _____ *last 3 digits on the signature strip*

ISSUED DATE _____

EXPIRATION DATE _____

BILLING ADDRESS _____

BILLING POSTCODE _____

NAME ON CARD _____
(As it appears on card)

SIGNATURE

DATE

Please return via email bridaltales@live.com – However if you wish for details to be taken over the phone please email us to arrange a suitable time for us to call you

Delivery Notes

Office use only

www.bridaltales.co.uk
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